

Cadastre : stakeholder of national economy

Luxembourg

12 -14 November 2015

Practical Information



The Luxembourg Presidency is delighted to host the **Informal Meeting of the Permanent Committee on Cadastre in the EU**. This practical information guide will assist you during your stay in Luxembourg. We welcome you to Luxembourg and hope you enjoy our hospitality.

I. Registration

The accreditation system for delegations will be available from 1 September 2015. Participants are requested to complete the accreditation online. The self-registration system, which allows each person to register individually, will be used for this meeting.

The self-registration system can be accessed at the following address:

<https://delegate.eu2015lu.eu>

The recommended internet browser for accessing the system is **Mozilla Firefox**.

Please create your account and then register with the following access code: **122.PARTICIPANT**

The recommended internet browser for accessing the system is **Mozilla Firefox**.

The deadline for registration is **15 October 2015**. In case of any changes in the delegation after the accreditation deadline, and for any questions or requests concerning registration, please contact:

Mr. Steve Verlaine pcc-lu@act.etat.lu / by phone: (+352) 44901-501

Mrs. Jessica Schiltz pcc-lu@act.etat.lu / by phone: (+352) 44901-565

II. Venue

The meeting will take place at the **European Convention Center Luxembourg** – 4, place de l'Europe, L-1499 Luxembourg – located at 2 km from the city centre, 5 km from the train station and 8 km from the airport.

The venue is situated within walking distance of the hotel pre-booked by the Presidency.

The facilities are fully accessible to persons with disabilities and assistance will be provided if needed.

For further information in relation to the ECCL, you can visit <http://www.luxcongress.lu/en> or consult the map below:



III. Wifi

The Luxembourg Presidency offers free and secured Wifi throughout the conference venue and the entire city of Luxembourg:

WIFI: *DelegatesEU2015LU*
Password: *Wifi@LU2015*

IV. Badges

Blue badges will be provided to each Member States delegation. They will be distributed at the meeting venue.

V. Accommodation

Rooms for all the delegates have been pre-reserved by the Presidency at Hotel Meliá for the nights of 12 and 13 November. Special rates of 183 € for a standard room and 223 € for a level room have been arranged by the Presidency. The rates include breakfast.

Please note that the availability and special rates at Hotel Meliá Luxembourg cannot be guaranteed beyond **21 October** 2015. The Luxembourg Presidency therefore recommends that you confirm your reservation before this date.

In order to finalise your reservation please follow the instructions displayed during the online accreditation process. During this process you will be transferred to our online booking platform. You will be asked to enter an access code. This access code is identical with the login you used to enter the accreditation system.

You will also need a valid credit card in order to confirm your booking.

Please note: **Your reservation is only complete once you receive an email confirmation.**

For logistical reasons, please return to the online accreditation system after your booking is complete to indicate your chosen hotel.

N.B. Due to several Presidency events taking place on the same dates in Luxembourg, there are limited accommodation options. It is therefore in your best interest to confirm your reservation as soon as possible. If you do not confirm your reservation by 21 October, there is a great risk that the hotels in Luxembourg City will be fully booked or that the only rooms available will be sold at a much higher price than the special Presidency rate.

Meliá Luxembourg
1 Park Draï Eechelen
L-1499 Luxembourg
Tel. (+352) 27 33 31

VI. Gala Dinner

On the first evening, 12 November, all delegates are invited to a welcome reception at hotel “Meliá”, located at Luxembourg-Kirchberg.

On 13 November, all participants are cordially invited to the official gala dinner at “Pavillon St. Martin” located in the Moselle wine region.

Shuttle services from the hotels to the dinner venue and back will be provided for. Details about the timing of the buses will be confirmed closer to the date.

Dietary restrictions can be confirmed via the accreditation system.

VII. Cultural Programme

All participants are invited to a guided tour of the Cave St. Martin winery situated alongside the Moselle River on 13 November before the gala dinner.

Transportation to the cultural programme will be arranged by the Presidency.

VIII. Transportation

The Presidency will provide transportation to the gala dinner and cultural programme on 13 November.

Given the close proximity between the hotel and the ECCL, delegates are invited to travel to the conference centre on foot.

i. Luxembourg Airport

Luxembourg Airport (LUX) is situated just 9 km from the City Centre and from the “European Quarter” Kirchberg.

Luxembourg Airport Contact

Phone: (+352) 24 640 | www.lux-airport.lu

Luxair Luxembourg Airlines (Reservation, Sales and Ticketing):

Call Centre: (+352) 2456 4242 | www.luxair.lu

ii. Taxis

Taxi services are available 24 hours a day and are located outside the arrivals area at Luxembourg Airport.

Average fee of a taxi fare (only approximate prices): Airport to Kirchberg: 30 €, Airport to City Centre: 35 €.

Contact information for taxis:

Webtaxi: (+352) 27 515, www.webtaxi.lu

Colux: (+352) 48 22 33, www.colux.lu

Alotaxi: (+352) 28 37 18 73, <http://alotaxi.lu>

Procab: (+352) 28 108, www.procab.lu

iii. Public transport

Bus and train tickets cost 2 € and are valid for 2 hours

Bus No 16 connects the airport to the European Convention Center and hotel Meliá (Bus stop Philharmonie/MUDAM), as well as the City Centre/Railway Station. It runs every 10 minutes from Monday to Friday and every 20-30 minutes on evenings and weekends.

Tickets may be purchased at automatic machines situated next to most bus stops or through the mobile app “mobiliteit.lu”.

Information and bus and train schedules can be requested here:

Mobilitéitszentral: www.mobiliteit.lu / Call Centre: (+352) 2465 2465

CFL (International Trains): www.cfl.lu / Call Centre: (+352) 2489 2489

iv. By car

From Belgium: Entry into Luxembourg. Continue along: E25/A6 and head towards Luxembourg. Take the exit 4 towards: Strassen / Luxembourg-Centre. Turn left, continue along N6 and head towards: Luxembourg-Centre. Turn right onto N51 / Place de l’Etoile. Continue to follow N51. Turn left onto CR 211B/Place Winston Churchill. Turn left onto CR 211/Boulevard Joseph II. Continue to follow Boulevard Joseph II. Stay straight to go onto N51/Boulevard de la Foire. Keep left at the fork to go on N51. Keep right at the fork to go on N51 / Avenue John F. Kennedy. Keep right at the fork to go on John F. Kennedy.

From France: Entry Luxembourg. Continue along A31/E25 and head towards Luxembourg. Take the A3 exit towards Aéroport / Trier / Ettelbrück / Echternach. Take the A1 exit, Exit 8 towards Plateau de Kirchberg Foire-Messe. Follow towards Luxembourg-Centre. Quartier Européen Sud, keep left and drive through the tunnel. Stay on N51/ Avenue John F. Kennedy. Drive until the entrance of the parking Pl. de l'Europe.

From Germany: Enter Luxembourg. Continue on A1 towards Luxembourg. Exit 8 towards Luxembourg Centre. Follow towards Plateau de Kirchberg / Luxembourg-Centre. Follow towards Luxembourg-Centre. Quartier Européen Sud, keep left and drive through the tunnel. Stay on N51/ Avenue John F. Kennedy. Drive until the entrance of the parking Pl. de l'Europe.

v. By rail

Arrival at Luxembourg central station. The station is about 5 km from the meeting venues. For detailed train timetables, please consult the CFL website. Information on train schedules can be requested here:

CFL (International Trains): www.cfl.lu / Call Centre: (+352) 2489 2489

A high speed train is operating between France and Luxembourg (2 hours from Paris to Luxembourg). Information on train schedules can be requested here:

Voyages-SNCF: <http://tgv.lu.voyages-sncf.com/fr/tgv-luxembourg-paris>

Call Centre CFL (International Trains): (+352) 2489 2489

IX. About Luxembourg

Information about Luxembourg-City can be found on the official website of the Luxembourg City Tourist office: www.lcto.lu or by visiting the information desk in the City Centre:

LCTO | 30, place Guillaume II | L-1648 Luxembourg



For information about all the regions in Luxembourg, please visit:

www.visitluxembourg.com

Official Portal of the
Grand-Duchy of Luxembourg:
www.luxembourg.lu



The official portal of the
Grand Duchy of Luxembourg

X. Useful information

Languages: Luxembourgish is the national language of Luxembourg. Luxembourgish, French and German are the administrative languages. Most of the population of Luxembourg is fluent in English.

Emergency numbers: Police: 113 / Fire or Medical Service: 112.

International dial code for Luxembourg: +352

Currency: The currency of Luxembourg is the Euro.

Credit cards: All major credit cards are generally accepted everywhere.

Smoking: Smoking is prohibited in all indoor public places.

Shop opening hours: Most shops in Luxembourg-City close at 18:00.

XI. Contact information

For general queries pertaining to organisational matters of this meeting, please contact the Luxembourg Presidency Coordination Office (GPO): gpo@mae.etat.lu

We look forward to seeing you in Luxembourg!

